

Fledglings Day Nursey

Covid-19 Outbreak Management Plan

Aim:	This outbreak management plan will outline how we will operate to help manage a COVID-19 outbreak within our setting or local area. This includes how we will ensure every child receives the quality of care to which they are normally entitled. This plan will outline the roles and responsibilities of those involved in managing an outbreak.		
Guidelines/related documents:	<ul style="list-style-type: none">• <u>Contingency framework: education and childcare settings</u>• <u>Actions for early years and childcare providers during the COVID-19 pandemic</u>• <u>COVID-19: Actions for out-of-school settings</u>		
Completed by:	John Malyckyj	Date:	26 October 2021
		Version:	Version One

Minimising infection and prevention

The main methods of preventing infection are ensuring good hygiene with the setting, maintaining cleaning regimes, keeping the premises well ventilated and following the guidance on testing, self-isolation and managing confirmed cases of COVID-19. Fledglings Day Nursey has in place a COVID-19 risk assessment detailing these measures to prevent the transmission of COVID-19 within our setting.

Fledglings Day Nursey has in place a vaccine policy which gives details on how we will encourage our staff team to get the vaccination in order to protect themselves and others at work.

Responding to an outbreak

If we reach the below thresholds we have an outbreak:

Whichever of these thresholds is reached first:

- 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or
- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period.

In addition:

All settings should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements.

Reporting procedure when an outbreak is suspected/threshold reached:

In the event of a possible outbreak, we'll call the dedicated advice service DfE helpline on 0800 046 8687 and select option 1 for advice on the action to take in response to an outbreak.

They or we shall escalate the issue to our local health protection team (Bristol Health Protection team) who may advise if any additional actions are required, such as implementing elements of our outbreak management plan detailed below. The types of measures we will implement are dependent upon the level of threshold reached.

Bristol City Council and our local health protection team may recommend measures for individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities. Where there is a need to address more widespread issues across an area, Government may issue specific guidelines for us to follow.

Contact information for guidance and support when responding to an outbreak	<ul style="list-style-type: none">• DfE helpline on 0800 046 8687 and select option 1• Bristol Public Health Protection: Email: ph.healthprotection@bristol.gov.uk
Bristol City Council (LA)	As a Childcare/education setting we must report an outbreak of COVID-19 to the BCC dedicated education email. <ul style="list-style-type: none">• Email: education.covid19reporting@bristol.gov.uk
Ofsted	As an Ofsted registered setting we must inform Ofsted of any suspected or confirmed cases. <ul style="list-style-type: none">• Ofsted must be notified of any cases within our setting within 14 days: Tell Ofsted if you have a COVID-19 incident at your childcare business

<p>Self-Isolation Service Hub</p>	<p>As a childcare/education setting we do not need to routinely contact the NHS Self Isolation Service Hub to provide details of close contacts when a staff member tests positive, this is because close contacts in childcare/education settings are now being identified by NHS Test and Trace. However, to ensure eligible individuals identified as a close contact can access Test and Trace Support Payments we may consider providing staff details to the NHS Self Isolation Hub when:</p> <ul style="list-style-type: none"> • a staff member who was in close contact with the person testing positive has indicated they are not exempt from self-isolation, but the person testing positive was unable to provide that person's details to NHS Test and Trace • it is particularly difficult for the person testing positive to identify or provide details of some members of staff they were in contact with, for example, temporary workers such as supply staff, peripatetic teachers, contractors or ancillary staff <p>If any of the above applies we as an employer may call the Self-Isolation Service Hub on 020 3743 6715 once we are made aware that any of our workers have tested positive.</p>
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Name and role of person reporting a suspected outbreak:

John Malyckyj

Measures to implement in the event of an outbreak

<p>Asymptomatic testing</p>	<p>We will continue to encourage staff to test regularly. Lateral flow kits are ordered online.</p> <p>Staff will be encouraged to undertake twice weekly home tests whenever they are on site.</p>
<p>Confirmatory polymerase chain reaction (PCR) tests</p>	<p>Staff (and children where applicable) with a positive rapid lateral flow test result should self-isolate in line with COVID-19: guidance for households with possible coronavirus infection. They will also need to get a free PCR test to check if they have COVID-19. While awaiting the PCR result, the individual should continue to self-isolate.</p>
<p>Enhanced cleaning</p>	<p>All areas and equipment will be deep cleaned using our fogging machine and steam cleaner when a child or adult has tested positive within the setting.</p>

Ventilation	We may decide whether any activities could take place outdoors.
Face coverings	<p>In the event of an outbreak it may be necessary for face coverings to be worn in communal areas for staff (reasonable exemptions will apply).</p> <p>We may also implement the requirement for parents and carers to wear face coverings during drop off, pickups and visits to the setting (if visits are permitted).</p>
Implementing groups/bubbles	<p>In the event of an outbreak, it may be necessary to introduce consistent groups/bubbles in order to reduce mixing between groups.</p> <p>The bubbles would be operated as follows:</p> <ul style="list-style-type: none"> • Baby Unit • Two-Year-Old rooms (Swans and Cuckoos) • Pre-School Rooms <p>Separate entrances will be introduced allowing staff and users to access the building without mixing.</p> <p>Staff will use separate rest and toilet facilities depending on their allocated bubble.</p> <p>The length of time these measures will be put in place will be determined in consultation with the appropriate authorities with the health and safety of all users of Fledglings Day Nursery the overriding.</p>
Who can visit the setting	<p>During an outbreak, we may implement restrictions on who can visit. We may restrict non-essential visitors to the setting. Essential visitors will be asked to follow any measures within our COVID-19 risk assessment as well as wear a face covering (reasonable exemptions will apply).</p> <p>Show-arounds will take place virtually.</p>
Shielding	<p>Shielding is currently paused and can only be reintroduced by national government.</p> <p>Where we have staff that are at high risk of illness from coronavirus (COVID-19) we will discuss with them any additional precautions that can be implemented.</p>

<p>Self-Isolation</p>	<p>Our local health protection could advise that a large number of children (including staff) need to self-isolate at home.</p> <p>In order to support Test and Trace we will keep records of close contact that has occurred for 21 days.</p>
<p>Prioritising attendance of children/attendance restrictions</p>	<p>In the event of an outbreak we may need to prioritise who can attend the setting to stop the spread of the virus. This measure will only be implemented in exceptional circumstances. We will take guidance from our local health protection team when deciding if attendance needs to be prioritised.</p> <p>As an early years setting priority will be given to vulnerable children and children of critical workers.</p> <p>The advice outlined above could be subject to change. Further advice will be provided should this be the case.</p> <p>Staying in touch with parents or carers whose child is at home</p> <p>In the event that we have to implement attendance restrictions we shall keep in contact with children not attending and offer/signpost families to access remote play and learning activities where possible via email.</p> <p>Attendance restrictions will be considered as a last resort.</p>
<p>Safeguarding</p>	
<p>Safeguarding</p>	<p>Staff/key workers will identify and support any vulnerable children, parents and carers and signpost them to the appropriate local services in Bristol. We will work in partnership with other professionals involved to put in place a risk assessment when a vulnerable child is not able to attend the setting.</p>
<p>Support for children and families</p>	<p>We will main contact with any families requiring additional support whilst the setting is closed to the general public via telephone and email.</p>
<p>DSL arrangements</p>	<p>We will take the appropriate steps to ensure that the DSL is contactable for staff, for example by telephone or email. In the event the DSL is self-isolating we will deputise the responsibilities to the deputy designated safeguarding lead to cover the role.</p>

<p>Support for staff and professionals</p>	<ul style="list-style-type: none"> • Samaritans (essential/frontline staff support): Talk to us on the phone, whatever you're going through, call us free any time, from any phone, on 116 123. https://www.samaritans.org/how-we-can-help/contact-samaritan/talk-us-phone/ • Wellbeing support by text for key workers: Text 'SHOUT' to 85258 https://giveusashout.org/
<p>Informing parents of outbreak arrangements</p>	
<p>Arrangements for informing parents and carers of an outbreak at the setting.</p>	<ul style="list-style-type: none"> • Parents and carers will be informed by email in the first instance should the outbreak become apparent out of hours. • It may be necessary to contact parents and carers via telephone should the outbreak be declare when the setting is open.